



**KENDALL BREEZE WEST
COMMUNITY DEVELOPMENT
DISTRICT**

**MIAMI-DADE COUNTY
REGULAR BOARD MEETING
&
PUBLIC HEARING
MAY 17, 2017
7:00 P.M.**

Special District Services, Inc.
6625 Miami Lakes Drive, Suite 374
Miami Lakes, FL 33014

www.kendallbreezewestcdd.org

305.777.0761 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT
Community Clubhouse – Meeting Room
11780 SW 138th Avenue,
Miami, Florida 33186
REGULAR BOARD MEETING & PUBLIC HEARING
May 17, 2017
7:00 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. March 15, 2017 Regular Board Meeting.....Page 2
- G. **Public Hearing**
 - 1. Proof of Publication.....Page 7
 - 2. Receive Public Comment on the 2017/2018 Fiscal Year Final Budget & Assessments
 - 3. Consider Resolution No. 2017-03 – Adopting a 2017/2018 Fiscal Year Final Budget.....Page 8
- H. Old Business
 - 1. Update Regarding Additional Traffic Calming Devices
 - 2. Update Regarding Existing Sidewalks
 - 3. Staff Report as Required
- I. New Business
 - 1. Consider Resolution No. 2017-04 – Adopting a Fiscal Year 2017/2018 Meeting Schedule.....Page 15
 - 2. Staff Report as Required
- J. Administrative & Operational Matters
 - 1. Financial Risk Management Policy Review/Update – Fiscal Year 2016/2017.....Page 17
 - 2. Statement of Financial Interests-Disclosure – **2016 Form 1** Filing Deadline: July 1, 2017
- K. Board Member Comments
- L. Adjourn

MIAMI DAILY BUSINESS REVIEW

Published Daily except Saturday, Sunday and
Legal Holidays
Miami, Miami-Dade County, Florida

STATE OF FLORIDA
COUNTY OF MIAMI-DADE:

Before the undersigned authority personally appeared OCTELMA V. FERBEYRE, who on oath says that he or she is the VICE PRESIDENT, Legal Notices of the Miami Daily Business Review f/k/a Miami Review, a daily (except Saturday, Sunday and Legal Holidays) newspaper, published at Miami in Miami-Dade County, Florida; that the attached copy of advertisement, being a Legal Advertisement of Notice in the matter of

KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT - FISCAL YEAR 2016/2017 REGULAR MEETING SCHEDULE

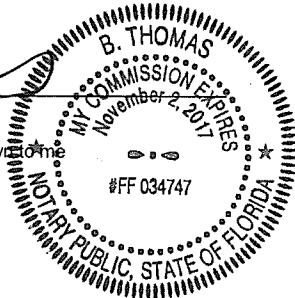
in the XXXX Court,
was published in said newspaper in the issues of

10/03/2016

Affiant further says that the said Miami Daily Business Review is a newspaper published at Miami, in said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Miami-Dade County, Florida each day (except Saturday, Sunday and Legal Holidays) and has been entered as second class mail matter at the post office in Miami in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he or she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to and subscribed before me this
3 day of OCTOBER, A.D. 2016

(SEAL)
OCTELMA V. FERBEYRE personally known to me



**KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2016/2017 REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the Kendall Breeze West Community Development District will hold Regular Meetings in the Kendall Breeze West Community Clubhouse Meeting Room located at 11780 SW 138th Avenue, Miami, Florida 33186 at 7:00 p.m. on the following dates:

- October 19, 2016
- November 16, 2016
- January 18, 2017
- February 15, 2017
- March 15, 2017
- April 19, 2017
- May 17, 2017
- June 21, 2017
- September 20, 2017

The purpose of the meetings is to conduct any District business that comes before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922 five (5) days prior to the date of the particular meeting.

From time to time one or two Supervisors may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that the Supervisors may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time without advertised notice.

KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT

www.kendallbreezewestodd.org

10/3

16-42/0000156985M

**KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
MARCH 15, 2017**

A. CALL TO ORDER

District Manager Neil Kalin called the March 15, 2017, Regular Board Meeting of the Kendall Breeze West Community Development District to order at 7:05 p.m. in the Meeting Room at the Kendall Breeze West Community Clubhouse located at 11780 SW 138th Avenue, Miami, Florida 33186.

B. PROOF OF PUBLICATION

Mr. Kalin presented proof of publication that notice of the March 15, 2017, Regular Board Meeting had been published in the Miami Daily Business Review on October 3, 2016, as part of the District's Fiscal Year 2016/201 Regular Meeting Schedule, as legally required.

C. WELCOME ELECTED BOARD MEMBERS (SEATS 3, 4, & 5)

Mr. Kalin welcomed returning Board Member Wilmer Gonzalez (Seat 4) and new comers Jessica Mouttet (Seat 5) and Ahsaki Guilbeaux (Seat 3). In addition, Mr. Kalin advised that he had received via mail the completed Oath of Office forms (dated on or after November 22nd) from the Board Members who were elected unopposed at the General Election on November 8, 2016. Board Members elected officially took office in their respective Seats on November 22, 2016.

D. ESTABLISH A QUORUM

Mr. Kalin determined that the attendance of Wilmer Gonzalez, Jessica Mouttet, Joaquin Lopez, Eduardo Sanchez and Ahsaki Guilbeaux constituted a quorum and it was in order to proceed with the meeting.

Attending Staff members were as follows: District Manager Neil Kalin Special District Services, Inc.; and General Counsel Ginger Wald of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Also in attendance were the following: Silvia Clark, Miami, Florida; Chris and Andy Moyssidis, Miami, Florida; Albert Munoz, Miami, Florida; and Miguel Lopez, Miami, Florida.

E. ELECTION OF OFFICERS

Mr. Kalin stated that due to the election results of November 8, 2016, and the new terms of office commencing November 22, 2016, it would be in order to re-elect the officers of the Board of Supervisors of the District and he recommended the following names for election:

- Chairperson – Wilmer Gonzalez
- Vice Chairperson – Jessica Mouttet
- Secretary/Treasurer – Neil Kalin
- Assistant Secretaries – Eduardo Sanchez, Joaquin Lopez, Ahsaki Guilbeaux, Armando Silva and Gloria Perez.

**KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
MARCH 15, 2017**

A discussion ensued after which:

A **motion** was made by Mr. Lopez, seconded by Ms. Mouttet and unanimously passed to elect the officers of the Board of Supervisors of the Kendall Breeze West Community Development District, as stated above.

F. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

G. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

H. APPROVAL OF MINUTES

1. November 16, 2016, Regular Board Meeting

Mr. Kalin presented the minutes of the November 16, 2016, Regular Board Meeting and asked if there were any changes. There being no changes, a **motion** was made by Ms. Mouttet, seconded by Ms. Guilbeaux and unanimously passed to approve the minutes of the November 16, 2016, Regular Board Meeting, as presented.

I. OLD BUSINESS

1. Staff Report as Required

There was no Staff report at this time.

J. NEW BUSINESS

1. Consider Resolution No. 2017-01 – Adopting a Fiscal Year 2017/2018 Proposed Budget

Mr. Kalin presented Resolution No. 2017-01, entitled:

RESOLUTION NO. 2017-01

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT
APPROVING A PROPOSED BUDGET AND NON-AD VALOREM
SPECIAL ASSESSMENTS FOR FISCAL YEAR 2017/2018; AND
PROVIDING AN EFFECTIVE DATE.**

Mr. Kalin read the title of the resolution into the record and indicated that the proposed 2017/2018 fiscal year budget had been balanced with an estimated carryover of approximately \$15,300 from the projected fund balance as of September 30, 2017. Mr. Kalin advised that since the overall proposed assessments were not increasing in the fiscal year 2017/2018, letters to residents would

**KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
MARCH 15, 2017**

not be required. Furthermore, Mr. Kalin stated, as part of Resolution No. 2017-01, the Board must set a date for the public hearing to adopt the fiscal year 2017/2018 final budget and assessments.

Residents from the community expressed their concerns regarding safety and security in the District. It was noted that there had been several vehicular break-ins and a vehicle had also been stolen recently. The Kendall Breeze West Homeowners' Association (the "HOA") representatives in attendance informed the community residents that increased security services are being considered. In addition, Mr. Kalin advised that the District has the power/authority to implement security services and added that "soft gates" at the entrance to the District had been discussed. Due to the costs of security services and implementation of soft gates, the District Manager suggested that the Board consider a conceptual plan for security. The Board encouraged community residents to be vigilant and to be sure their homes and vehicles are secure. At this time security services are provided by the HOA and consideration was being given to increase the hours of security services. In addition, the HOA was going to contact the Miami-Dade County local police sub-station in order to obtain assistance in implementing a "WE CARE" program. Further discussion took place on the budget after which;

A **motion** was made by Ms. Mouttet, seconded by Mr. Sanchez and unanimously passed to approve and adopt Resolution No. 2017-01, *as presented*, setting the public hearing to adopt the fiscal year 2017/2018 final budget and assessments for May 17, 2017, at 7:00 p.m. in the Kendall Breeze West Community Clubhouse Meeting Room located at 11780 SW 138th Avenue, Miami, Florida 33186; and further authorizes publication/notice of the budget public hearing, as required by law.

2. Consider Resolution No. 2017-02 – Authorizing Electronic Approvals and Check Signers

Mr. Kalin presented Resolution No. 2017-02, entitled:

RESOLUTION NO. 2017-02

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT,
AUTHORIZING THE ESTABLISHMENT OF A DISTRICT
CHECKING/OPERATING ACCOUNT, DESIGNATING DISTRICT
OFFICIALS AND/OR AUTHORIZED STAFF TO REVIEW, APPROVE
AND ISSUE PAYMENT OF EXPENDITURES, SELECTING THE
SIGNATORIES THEREOF; AND PROVIDING AN EFFECTIVE DATE.**

Mr. Kalin provided an explanation for the document and outlined that Special District Services, Inc. ("SDS, Inc.") had reorganized officials within the firm. Consequently, check signers for the District's operating account would be shifting and it would be in order to consider the necessary changes. A discussion ensued after which:

A **motion** was made by Ms. Mouttet, seconded by Mr. Lopez and unanimously passed to approve and adopt Resolution No. 2017-02, *as presented*, thereby authorizing electronic approvals for expenditures and selecting Todd Wodraska, Jason Pierman, Patricia LasCasas, Lennart Lindahl,

**KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
MARCH 15, 2017**

Neil Kalin and Wilmer Gonzalez to serve as the signatories on the District's checking/operating account. Two (2) signatures will be required on each check and checks will be released after electronic approvals have been provided by the Chairperson or the Vice Chairperson in the Chairperson's absence.

K. ADMINISTRATIVE & OPERATIONAL MATTERS

1. Discussion Regarding the Following Field Maintenance Items:

- **Sidewalk Maintenance**
- **Roadway Staining**
- **Addition of Speed Humps**

Mr. Kalin was advised by attending Board Members that the above listed items required attention and consideration as follows: (i) Raised sidewalks due to tree root invasion; (ii) District street sections were stained by hydraulic oil from leaking County garbage trucks; and (iii) the addition of traffic calming devices to curtail vehicular speeding along 138th Avenue. Mr. Kalin advised that he would have Field Staff contact Wilmer Gonzalez in order to review the above concerns in the field. Recommendations and remedies will be implemented as required. In addition, in regard to traffic calming devices, District Staff was asked to determine if "speed humps" can be placed at or in close proximity to a street stop bar/stop sign location. Mr. Kalin will consult with a traffic engineer on this matter and report his findings at a future meeting.

2. Discussion Regarding Security

THIS SUBJECT WAS DISCUSSED ABOVE UNDER NEW BUSINESS ITEM J. 1.

3. Statement of Financial Interests – Disclosure – 2016 Form 1 Filing Deadline July 1, 2017

The Board Members were reminded of the importance of completing and mailing to the Supervisor of Elections within the County of residency their individual 2016 Statement of Financial Interests Form 1. The **2016 Form 1** is expected to be mailed around the third week in May and the deadline for submittal is July 1, 2017.

L. BOARD MEMBER & STAFF CLOSING COMMENTS

Ms. Guilbeaux advised that the Florida Department of Transportation ("FDOT") will install additional speed limit signs on SW 137th Avenue and will monitor vehicular speeding. In addition, District Staff was requested to inspect the traffic lane delineators located on the left turn lane (heading north) at the entrance to the District to be sure there are no missing delineators. Mr. Kalin will have Staff contact FDOT to review this matter and to make adjustments, as needed.

Mr. Kalin stated that unless an emergency were to arise, the next meeting would be held on May 17, 2017.

**KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
MARCH 15, 2017**

M. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Mr. Gonzalez, seconded by Mr. Lopez and unanimously passed to adjourn the Regular Board Meeting at 8:30 p.m.

Secretary/Assistant Secretary

Chairperson/Vice Chairperson

**Notice of Public Hearing
and
Regular Board Meeting of the
Kendall Breeze West Community Development District**

The Board of Supervisors (the "Board") of the Kendall Breeze West Community Development District (the "District") will hold a Public Hearing and Regular Board Meeting on May 17, 2017, at 7:00 p.m., or as soon thereafter as the meeting can be heard, at the Kendall Breeze West Community Clubhouse Meeting Room located at 11780 SW 138th Avenue, Miami, Florida 33186.

The purpose of the Public Hearing is to receive public comment on the District's Fiscal Year 2017/2018 Proposed Final Budget. The purpose of the Regular Board Meeting is for the Board to consider any other District business which may lawfully and properly come before the Board. A copy of the Proposed Final Budget and/or the Agenda may be obtained from the District's website or at the offices of the District Manager, 6625 Miami Lakes Drive, Suite 374, Miami Lakes, Florida 33014, during normal business hours. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. Meetings may be continued as found necessary to a time and place specified on the record.

There may be occasions when one or two Board members will participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at these meetings should contact the District Manager at (305) 777-0761 and/or toll free at 1-877-737-4922, at least seven (7) days prior to the date of the meetings.

If any person decides to appeal any decision made with respect to any matter considered at this Public Hearing and Regular Board Meeting, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at their own expense and which record includes the testimony and evidence on which the appeal is based.

Meetings may be cancelled from time to time without advertised notice.

Kendall Breeze West Community Development District

www.kendallbreezewestcdd.org

PUBLISH: MIAMI DAILY BUSINESS REVIEW 04/27/17 & 05/04/17

RESOLUTION NO. 2017-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT APPROVING AND ADOPTING A FISCAL YEAR 2017/2018 FINAL BUDGET INCLUDING NON-AD VALOREM SPECIAL ASSESSMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Kendall Breeze West Community Development District (“District”) has prepared a Proposed Budget and Final Special Assessment Roll for Fiscal Year 2017/2018 and has held a duly advertised Public Hearing to receive public comments on the Proposed Budget and Final Special Assessment Roll; and

WHEREAS, following the Public Hearing and the adoption of the Proposed Budget and Final Assessment Roll, the District is now authorized to levy non-ad valorem assessments upon the properties within the District.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The Final Budget and Final Special Assessment Roll for Fiscal Year 2017/2018 attached hereto as Exhibit “A” is approved and adopted, and the assessments set forth therein shall be levied.

Section 2. The Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

PASSED, ADOPTED and EFFECTIVE this 17th day of May, 2017.

ATTEST:

**KENDALL BREEZE WEST
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

Kendall Breeze West
Community Development District

**Final Budget For
Fiscal Year 2017/2018
October 1, 2017 - September 30, 2018**

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FINAL BUDGET
KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2017/2018
OCTOBER 1, 2017 - SEPTEMBER 30, 2018

	FISCAL YEAR 2017/2018 BUDGET
REVENUES	
ADMINISTRATIVE ASSESSMENTS	66,187
MAINTENANCE ASSESSMENTS	25,931
DEBT ASSESSMENTS	114,402
INTEREST INCOME	120
TOTAL REVENUES	\$ 206,640
EXPENDITURES	
MAINTENANCE & OPERATIONS EXPENDITURES	
ENGINEERING - ANNUAL REPORT & INSPECTIONS	2,400
STREET/ROADWAY & STORMWATER MAINTENANCE	15,000
SPECIAL PROJECTS	6,000
MISCELLANEOUS MAINTENANCE	4,800
TOTAL MAINTENANCE & OPERATIONS EXPENDITURES	\$ 28,200
ADMINISTRATIVE EXPENDITURES	
SUPERVISOR FEES	5,000
PAYROLL TAXES (EMPLOYER)	385
MANAGEMENT	28,320
SECRETARIAL & FIELD OPERATIONS	5,250
LEGAL	8,500
ASSESSMENT ROLL	7,500
AUDIT FEES	3,600
INSURANCE	6,356
LEGAL ADVERTISING	750
MISCELLANEOUS	1,400
POSTAGE	275
OFFICE SUPPLIES	500
DUES & SUBSCRIPTIONS	175
TRUSTEE FEES	3,800
CONTINUING DISCLOSURE FEE	500
WEBSITE MANAGEMENT	1,500
TOTAL ADMINISTRATIVE EXPENDITURES	\$ 73,811
TOTAL EXPENDITURES	\$ 102,011
REVENUES LESS EXPENDITURES	\$ 104,629
BOND PAYMENTS	(107,538)
BALANCE	\$ (2,909)
COUNTY APPRAISER & TAX COLLECTOR FEE	(4,130)
DISCOUNTS FOR EARLY PAYMENTS	(8,261)
EXCESS/ (SHORTFALL)	\$ (15,300)
CARRYOVER FROM PRIOR YEAR	15,300
NET EXCESS / (SHORTFALL)	\$ -

DETAILED FINAL BUDGET
KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2017/2018
OCTOBER 1, 2017 - SEPTEMBER 30, 2018

	FISCAL YEAR 2015/2016 ACTUAL	FISCAL YEAR 2016/2017 BUDGET	FISCAL YEAR 2017/2018 BUDGET	COMMENTS
REVENUES				
ADMINISTRATIVE ASSESSMENTS	67,473	68,193	66,187	Expenditures Less Interest & 75% Of Carryover/.94
MAINTENANCE ASSESSMENTS	20,745	21,649	25,931	Expenditures Less 25% Of Carryover/.94
DEBT ASSESSMENTS	119,322	116,875	114,402	Bond Payments/.94
INTEREST INCOME	117	60	120	Estimated At \$10 Per Month
TOTAL REVENUES	\$ 207,657	\$ 206,777	\$ 206,640	
EXPENDITURES				
MAINTENANCE & OPERATIONS EXPENDITURES				
ENGINEERING - ANNUAL REPORT & INSPECTIONS	7,122	2,400	2,400	No Change From 2016/2017 Budget
STREET/ROADWAY & STORMWATER MAINTENANCE	0	12,000	15,000	\$3,000 Increase From 2016/2017 Budget
SPECIAL PROJECTS	21,315	4,800	6,000	\$1,200 Increase From 2016/2017 Budget
MISCELLANEOUS MAINTENANCE	0	4,000	4,800	\$800 Increase From 2016/2017 Budget
TOTAL MAINTENANCE & OPERATIONS EXPENDITURES	\$ 28,437	\$ 23,200	\$ 28,200	
ADMINISTRATIVE EXPENDITURES				
SUPERVISOR FEES	4,000	5,000	5,000	No Change From 2016/2017 Budget
PAYROLL TAXES (EMPLOYER)	306	385	385	Supervisor Fees *7.65%
MANAGEMENT	27,552	27,744	28,320	CPI Adjustment
SECRETARIAL & FIELD OPERATIONS	4,800	4,900	5,250	\$350 Increase From 2016/2017 Budget
LEGAL	7,541	8,500	8,500	No Change From 2016/2017 Budget
ASSESSMENT ROLL	7,500	7,500	7,500	As Per Contract
AUDIT FEES	3,600	3,700	3,600	Accepted Amount For 2016/2017 Audit
INSURANCE	5,665	6,232	6,356	Insurance Company Estimate
LEGAL ADVERTISING	351	750	750	No Change From 2016/2017 Budget
MISCELLANEOUS	615	1,250	1,400	\$150 Increase From 2016/2017 Budget
POSTAGE	79	300	275	\$25 Decrease From 2016/2017 Budget
OFFICE SUPPLIES	512	475	500	\$25 Increase From 2016/2017 Budget
DUES & SUBSCRIPTIONS	175	175	175	No Change From 2016/2017 Budget
TRUSTEE FEES	3,717	3,800	3,800	No Change From 2016/2017 Budget
CONTINUING DISCLOSURE FEE	500	500	500	No Change From 2016/2017 Budget
WEBSITE MANAGEMENT	1,500	1,500	1,500	No Change From 2016/2017 Budget
TOTAL ADMINISTRATIVE EXPENDITURES	\$ 68,413	\$ 72,711	\$ 73,811	
TOTAL EXPENDITURES	\$ 96,850	\$ 95,911	\$ 102,011	
REVENUES LESS EXPENDITURES	\$ 110,807	\$ 110,866	\$ 104,629	
BOND PAYMENTS	(113,863)	(109,863)	(107,538)	2018 P & I Payments Less Earned Interest
BALANCE	\$ (3,056)	\$ 1,003	\$ (2,909)	
COUNTY APPRAISER & TAX COLLECTOR FEE	(2,000)	(4,134)	(4,130)	Two Percent Of Total Assessment Roll
DISCOUNTS FOR EARLY PAYMENTS	(7,508)	(8,269)	(8,261)	Four Percent Of Total Assessment Roll
EXCESS/ (SHORTFALL)	\$ (12,564)	\$ (11,400)	\$ (15,300)	
CARRYOVER FROM PRIOR YEAR	0	11,400	15,300	Carryover From Prior Year
NET EXCESS / (SHORTFALL)	\$ (12,564)	\$ -	\$ -	

DETAILED FINAL DEBT SERVICE FUND BUDGET
KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2017/2018
OCTOBER 1, 2017 - SEPTEMBER 30, 2018

	FISCAL YEAR	FISCAL YEAR	FISCAL YEAR	
	2015/2016	2016/2017	2017/2018	
REVENUES	ACTUAL	BUDGET	BUDGET	COMMENTS
Interest Income	6	50	25	Projected Interest For 2017/2018
NAV Tax Collection	113,863	109,863	107,538	2018 P & I Payments Less Earned Interest
Total Revenues	\$ 113,869	\$ 109,913	\$ 107,563	
EXPENDITURES				
Principal Payments	40,000	40,000	40,000	Principal Payment Due In 2018
Interest Payments	73,438	69,913	67,563	Interest Payments Due In 2018
Total Expenditures	\$ 113,438	\$ 109,913	\$ 107,563	
Excess / (Shortfall)	\$ 431	\$ -	\$ -	

Series 2004 Bond Information

Original Par Amount = \$1,580,000 Annual Principal Payments Due = May 1st
Interest Rate = 5.875% Annual Interest Payments Due = May 1st & November 1st
Issue Date = December 2004
Maturity Date = May 2034

Kendall Breeze West Community Development District Assessment Comparison

Lot Size		Fiscal Year 2014/2015	Fiscal Year 2015/2016	Fiscal Year 2016/2017	Fiscal Year 2017/2018
		Assessment Before Discount*	Assessment Before Discount*	Assessment Before Discount*	Projected Assessment Before Discount*
30	Administrative	\$ 318.44	\$ 322.77	\$ 327.85	\$ 318.21
	Maintenance	\$ 118.15	\$ 99.73	\$ 104.08	\$ 124.67
	<u>Debt</u>	\$ 536.24	\$ 548.48	\$ 537.23	\$ 525.86
	Sub-Total For Lot Size 30	\$ 972.83	\$ 970.98	\$ 969.16	\$ 968.74
35	Administrative	\$ 318.44	\$ 322.77	\$ 327.85	\$ 318.21
	Maintenance	\$ 118.15	\$ 99.73	\$ 104.08	\$ 124.67
	<u>Debt</u>	\$ 610.47	\$ 624.40	\$ 611.60	\$ 598.65
	Sub-Total For Lot Size 35	\$ 1,047.06	\$ 1,046.90	\$ 1,043.53	\$ 1,041.53

* Assessments Include the Following :

- 4% Discount for Early Payments
- 1% County Tax Collector Fee
- 1% County Property Appraiser Fee

Community Information:

Thirty Foot Homes	139
<u>Thirty Five Foot Homes</u>	<u>69</u>
Total Units	208

RESOLUTION NO. 2017-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2017/2018 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, it is necessary for the Kendall Breeze West Community Development District ("District") to establish a regular meeting schedule for fiscal year 2017/2018; and

WHEREAS, the Board of Supervisors of the District has set a regular meeting schedule, location and time for District meetings for fiscal year 2017/2018 which is attached hereto and made a part hereof as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT, MIAMI-DADE COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are hereby adopted.

Section 2. The regular meeting schedule, time and location for meetings for fiscal year 2017/2018 which is attached hereto as Exhibit "A" is hereby adopted and authorized to be published.

PASSED, ADOPTED and EFFECTIVE this 17th day of May, 2017.

ATTEST:

**KENDALL BREEZE WEST
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

**KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2017/2018 REGULAR MEETING SCHEDULE**

NOTICE IS HEREBY GIVEN that the Board of Supervisors (the “Board”) of the **Kendall Breeze West Community Development District** (the “District”) will hold Regular Meetings in the Kendall Breeze West Community Clubhouse Meeting Room located at 11780 SW 138th Avenue, Miami, Florida 33186 at **7:00 p.m.** on the following dates:

**October 18, 2017
November 15, 2017
January 17, 2018
February 21, 2018
March 21, 2018
April 18, 2018
May 16, 2018
June 20, 2018
September 19, 2018**

The purpose of the meetings is for the Board to consider any District business which may lawfully and properly come before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. Copies of the Agenda for any of the meetings may be obtained from the District’s website or by contacting the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922, prior to the date of the particular meeting.

From time to time one or two Board members may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at 305-777-0761 and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time with no advertised notice.

KENDALL BREEZE WEST COMMUNITY DEVELOPMENT DISTRICT

www.kendallbreezewestcdd.org

PUBLISH: MIAMI DAILY BUSINESS REVIEW XX/XX/17

FINANCIAL RISK MANAGEMENT POLICY

(Fiscal Year 2016/2017)

Special District Services, Inc. (“SDS, Inc.”), acting in the capacity of District Manager, as part of good management practices and to satisfy annual audit requirements does implement certain measures and procedures to identify and mitigate financial mismanagement/fraud risks, as follows:

a. Each month the District’s operating/checking bank account is reconciled by an authorized person who has not deposited funds to, processed expenditures or written checks from, that particular operating/checking account; and

b. Each expenditure from the District’s operating/checking account requires a minimum of two (2) approvals from authorized staff and/or District officials and the respective approvals are provided by persons other than the preparer of the expenditure; and

c. All financial transactions are logged and maintained by the District Manager for record keeping purposes; and

d. A designated member of the Board (by an electronic approval procedure) has an opportunity to review the District’s expenditure(s) prior to the payment(s) being released; and

e. The District engages an independent firm, pursuant to Chapter 218.391, Florida Statutes, to audit the prior year’s financial activities (October 1st through September 30th) from which an independent fiscal year annual audit is prepared; and

f. Within sixty (60) days of the end of each fiscal year (September 30th) the District’s Board of Supervisors reviews, pursuant to Chapter 189.418(5), Florida Statutes, the prior year’s budget relative to actual revenues and expenditures and adopts by resolution an amended/revised final budget.
